



June 22, 2023

Westfield Place
Home Owners Association
61 Berkeley Rd.
Athens, Ohio 45701

Greetings to all Westfield Place Homeowners:

Summer is almost upon us and we hope you are enjoying the warmer weather and perhaps looking forward to some well-deserved summer fun. We are also writing to you to share some important news.

After much deliberation the Westfield Place HOA board has voted to transfer the community association management and day to day maintenance tasks, currently provided by Elite Management Service (EMS), back to the board. Our contract with Elite Management Services will expire June 30, 2023. We believe this transition to the oversight of the board will ensure that community services, property values, and maintenance are kept at the highest level and at a reasonable cost. We are working hard to make this transition as seamless as possible and will keep you apprised of upcoming notices as they occur.

Some important things to note:

- Our website address will remain the same www.westfieldplace.org
 - Any information and links related to EMS will be removed.
 - Owners will continue to be able to access their EMS Vine accounts ([HOA Vine \(emspm.com\)](http://HOA Vine (emspm.com))) as needed through the end of August.
- Our email contact board@westfieldplace.org will also remain the same.
- We have a new mailbox and a "snail mail" address. All written correspondence should now go to:
Westfield Place HOA
61 Berkeley Rd.
Athens, Ohio 45701
- If you have **annual dues payment arrangements** with EMS (ACH or credit card), please contact your bank to make sure it is discontinued beginning July 1.
 - The board is working to provide an option for online annual dues payments. Information will be provided later this year.
- If we don't have your current contact information, please review, complete, and return the **attached directory information** so that we can communicate about important notifications, and any unexpected occurrences affecting Westfield Place homeowners in a timely manner.

We encourage you to reach out to the board at board@westfieldplace.org with any questions and concerns. We are here to help and support you to ensure our community remains vibrant and safe for all. We look forward to working with and for you as to support this wonderful community.

Sincerely,

The Westfield Place HOA Board